

WE'RE HIRING

SENIOR ACCOUNTS OFFICER

TradeInvest Financial Services (TIFS) is seeking a highly motivated and detail-oriented Senior Accounts Officer to join our dynamic team. The ideal candidate will oversee and manage a portfolio of investment companies, ensuring accurate and timely financial reporting and regulatory compliance.

Main Duties/Responsibilities:

- Maintain accounting records for various investment companies and related trust structures. Post transactions, book accruals, and reconcile bank accounts, including transactions related to various financial instruments (e.g., equities, fixed income, private partnerships/funds, and derivatives).
- Process transactions and manage cash flows effectively.
- Prepare annual consolidated accounts for trust structures for reporting to stakeholders. Generate quarterly and annual financial statements, while noting disclosures for investment companies, coordinating with external auditors during annual audits and ensuring timely reporting to stakeholders.
- Compile financial records and provide necessary information for tax reporting.

Requirements/Qualifications

- Minimum of a bachelor's degree in accounting.
- CPA, AICPA or equivalent professional accounting designation is preferred.
- A minimum of 5 years of relevant accounting experience in the Financial Services industry
- Experience in accounting for investment companies with portfolios of financial instruments.
- Proficiency or familiarity in portfolio accounting software, preferably SS&C Eze Portfolio Software, is an asset.
- Exceptional accuracy in financial reporting and reconciliation processes, ensuring data integrity.
- Proficient in financial statement and data analysis, to provide actionable insights and recommendations.
- Strong verbal and written communication skills to convey financial information clearly to stakeholders.
- Excellent organizational and time management skills with the ability to prioritize tasks effectively and manage multiple deadlines
- Ability to work efficiently under pressure while managing various tasks.
- Strong problem-solving skills to identify issues, analyze financial data, and develop effective solutions.
- Commitment to maintaining confidentiality and adhering to ethical practices in all financial dealings.
- Strong understanding of International Financial Reporting Standards (IFRS) and ability to interpret and apply new standards.

APPLY TODAY!

E-MAIL: HR@Moredevco.com